

**To: \_\_\_\_\_ Division**

**To: \_\_\_\_\_ Division**

**Re: Split Invoice-Priority**

**Re: Split Invoice-Priority**

**From: Serials Services**

**From: Serials Services**

**Date Processed: \_\_\_\_\_**

**Date Processed: \_\_\_\_\_**

**Processed by: \_\_\_\_\_**

**Processed by: \_\_\_\_\_**