

YES

NO

SUBSCRIPTION DECISION

For pieces ordered as monographs and serial samples

Subscription?

_____ NO:

_____ Reject piece(s)

_____ Return to Bibliographer

Retain piece(s) and Catalog for:

_____ Harvard Depository

_____ Stacks

_____ Other _____

It is HCL policy not to catalog a single issue of a serial unless the piece has an analyzable title.

Comments:

_____ YES: begin with _____

_____ Order backfile

_____ Quote on backfile

Catalog for:

_____ Harvard Depository

_____ Widener Stacks

_____ Gov. Docs.

_____ Harvard class.

_____ Reference

_____ Other _____

Bibliographer: _____ Date: _____

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